



Guest Resource Manual



A MINISTRY OF THE
ARCHDIOCESE OF ST. LOUIS

Cemetery Visiting Hours
8:00 A.M. – 5:00 P.M. + 365 DAYS A YEAR
GATES LOCKED AT 5:00 P.M.

Resurrection Cemetery Office
p. 314.792.7737 | F. 314.352.0097

Hours
Monday – Friday 8:30 A.M. – 4:00 P.M.
Saturday 8:30 A.M. – 12:30 P.M.
Office closed Sundays, Holy Days & Civic Holidays

Administers Resurrection, Ss. Peter & Paul, Mount Olive,
St. Peter-Kirkwood, Queen of Peace-House Springs,
St. Vincent & St. Joseph-Glencoe

Calvary Cemetery Office
P. 314.792.7738 | F. 314.382.2785

Hours
Monday – Friday 8:30 A.M. – 4:00 P.M.
Office closed Weekends, Holy Days & Civic Holidays

Administers Calvary, Sacred Heart, St. Charles Borromeo,
St. Ferdinand, St. Monica, Our Lady-Lake St. Louis,
Holy Cross, Ste. Philippine, Ascension-Washington
& St. Mary-Bridgeton

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Dear Friends,

From the Gospels, we know that Jesus wept at the death of his friend Lazarus and grieved with his sisters Martha and Mary on the loss of their brother.

As a ministry of the Archdiocese of St. Louis, the men and women of Catholic Cemeteries are committed to serve the needs of those touched by death and they seek to exemplify that same love and compassion which Jesus Christ shared with those grieving around him.

Our Catholic Cemeteries are sacred spaces. They serve as a bridge for the communion of saints, including members of the Pilgrim Church, Expectant Church and Triumphant Church. We truly are one, holy, Catholic and apostolic Church which not even death can divide.

Your choice of a Catholic Cemetery is a powerful witness of the faith we profess in the Nicene Creed as we “look for the resurrection of the dead and the life of the world to come.” These holy grounds and the blessed remains of all who rest in our cemeteries are places of prayer that whisper hope of our blessed expectation.

As you visit our spaces, I hope you find a place of prayer that whispers the hope of the resurrection of the dead and the life of the world to come.

Gratefully,

Most Reverend Mitchell T. Rozanski
Archbishop of St. Louis



Our Mission

Catholic Cemeteries is a ministry of the Archdiocese of St. Louis serving the needs of those touched by death, as we exemplify the love and compassion of Jesus Christ. Our respect for the departed is distinctive as we recognize our cemeteries are not final resting places, but a bridge to the communion of saints. Our welcoming, sacred grounds provide comfort and consolation; they encourage personal and family connections displaying the beauty of our faith by demonstrating the blessed hope that awaits each of us.

Our Catholic Cemeteries are sacred, consecrated spaces, like our churches, blessed by the archbishop. They are timeless, not simply as places where the remains of our loved ones rest, but as a testament to our hope in the Resurrection to everlasting life. Catholic Cemeteries are witnesses to the faith we profess in the Nicene Creed as we “look for the resurrection of the dead and the life of the world to come.” These holy grounds and the blessed remains of all who rest in our cemeteries are places of prayer that whisper hope of our blessed expectation.

Guiding Principles

We offer Hope for spiritual communion. Catholic Cemeteries provide a place of prayer for remembering, forgiving, healing and thanksgiving. Through our ministry, we fulfill the Gospel call to bury the dead, serving as a bridge to the communion of saints, including members of the Pilgrim Church, Expectant Church and Triumphant Church

We show Compassion for the living. Catholic Cemeteries has a legacy of meeting the needs of people where they are today, with pre-planned arrangements, at-need responsiveness, and ample information to best address timely concerns. We equip and empower our team to address the needs of the grieving in a compassionate, devout manner.

We observe reverence for the deceased. Catholic Cemeteries’ sacred spaces extend beyond the tangible, earthly impact of this ministry. These are not final resting places, but holy grounds that are maintained with reverence as we acknowledge the transformation of our ones into everlasting life. We faithfully proclaim the blessed hope of the resurrection.

We welcome every connection for remembrance. Catholic Cemeteries’ civic, cultural and historical significance are profoundly meaningful to the ethos of the St. Louis region. This “spacious appreciation” encourages a welcoming atmosphere that honors new possibilities amidst respected traditions.

Disclaimer

The policies and procedures of Catholic Cemeteries of the Archdiocese of St. Louis are subject to the teachings and canons of the Roman Catholic Church and the particular norms governing the Archdiocese of Saint Louis. Catholic Cemeteries reserves the right to change these policies and procedures as circumstances warrant without notice.

General Rules

Please show your honor and respect to loved ones buried within these sacred grounds by adhering to these general rules.

The possession of firearms on cemetery property, including the buildings, parking areas and other premises, is strictly prohibited.

No alcoholic beverages are permitted in the Cemetery.

No littering. Trash cans are available at locations throughout the Cemetery.

Unbecoming behavior, dress and language will not be tolerated.

Loitering and boisterous demonstration or improper assemblages are not permitted within the Cemetery.

The Cemetery reserves the right to refuse admission to, or the use of its facilities at any time, to any person, or persons, as its rules, judgment and traditions may dictate.

Children under sixteen years of age should always be in the company of adults while in the Cemetery.

Pets brought into the cemetery must be leashed and picked-up after. They are the sole responsibility of their owner. Pets may not be buried in the Cemetery.

Definitions

The following definitions shall be adopted to describe the terms used in these rules:

Catholic Cemetery: a place dedicated by the archbishop for the burial of the faithful and others for the religious and charitable purposes of The Church. Included in this definition of a 'cemetery' are the grounds, facilities and personnel involved in the interment and memorialization of the dead.

Lotholder: the person or persons who signed the original purchase contract and their heirs-in-law who have the legal right of sepulture.

Right of Sepulture: the legal authority to order an interment or entombment in a particular burial place.

Endowed Care: a fund established to which lot holders contribute a determined sum whose interest is to be used for the care of lots and a pro-rated share for the upkeep of the general facilities of the Cemetery. The fund principal is to be kept invested and is used for no other purpose but to generate operating cash to maintain the cemetery.

Interment/Burial: the committal of human remains in their final, earthly resting place.

Entombment: the committal of human remains in an above-ground structure.

Section: designated area of cemetery land, sometimes referred to as block.

Row: designated area of a section in some cemeteries.

Lot: a burial plot of one or more graves.

Grave: the basic, below ground burial place.

Bank: designated area of a section of crypts or niches, typically lettered left to right.

Tier: Designated row of a section of crypts or niches, typically numbered to begin at ground level.

Cremation: the reduction of human remains by fire.

*The Catholic Church does not condone the use of alkaline hydrolysis (a.k.a. Chemical Cremation) to reduce human remains, nor the separation or spreading of cremated remains. Cremated Remains must be buried or entombed; these sacred remains should not be scattered or kept privately.

Inurnment: placing cremated remains in a container called an urn.

Churchyard Grave: a grave where the Right of Sepulture is granted for a defined period of time, usually 75 years from date of burial. After that period, the grave may be reopened for a new burial by the Cemetery.

Crypt: a unit of one or more entombment places in a community or private mausoleum.

Niche: a small crypt for inurned remains in a community or private mausoleum or columbarium.

Mausoleum: facility for the entombment of casketed and cremated human remains. Some are owned and maintained by the Cemetery for the use of the Catholic community, these are called "community mausolea;" others are owned and endowed by a family or trust, these are called "private mausolea."

Columbarium: facility for the entombment of cremated human remains only. Some are owned and maintained by the Cemetery for the use of the Catholic community, these are called "community columbaria;" others are owned and endowed by a family or trust, these are referred to as "private columbaria."

Private Sarcophagus: an open-air structure composed of one or more crypts, privately owned and endowed, for the entombment of casketed remains.

Private Estates: large family lots containing entombment facilities, such as mausolea, columbaria and sarcophagi, privately owned and endowed by a family or organization by its members.

Single Crypt/Niche: a unit for the entombment of a single casket or urn.

Tandem Crypt/Niche: a unit for the entombment of two caskets or urns that utilizes a single crypt or niche front.

Companion Crypt/Niche: two, side-by-side units for the entombments of two caskets or urns that utilizes a larger crypt or niche front.

Garden Crypt: a crypt in a simple, open-air community mausoleum.

Lawn Crypt: a pre-set, in-ground burial vault on a gravel drain field for the entombment of two caskets.

Floral Garden Lawn Crypt: a pre-set lawn crypt topped with a flower bed which is to be planted and maintained by the crypt owner.

Memorial: a stone or bronze commemorative plaque.

Monuments: a large, freestanding upright memorial.

Marker: a small memorial for one or more graves. Included in this definition are lawn-level markers set flush with the level of the ground and small, freestanding stone memorials (a.k.a. slant or raised markers). Lots are no longer sold with a provision for slant or raised markers.

Crypt/Niche Front: a memorial stone used as facing for a crypt or niche.

Shared Monument: an easement to place the family name on one side of a monument owned by the cemetery. The burial place may be a traditional grave or a lawn crypt.

The Order of Christian Funerals: the official liturgical rites of the Roman Catholic Church for the disposition of human remains.

Vigil: the first service according to the Order of Christian Funerals. This is equivalent to a wake or viewing and is typically conducted at the home of the deceased, a funeral home or the parish of the deceased. At no time is a casket permitted to be opened on cemetery grounds except by written consent of the executive director.

Mass of Christian Burial or Memorial Mass: the second service according to the Order of Christian Funerals. This is typically conducted at the deceased's parish church, though cemetery chapels may be used outside normal service times with the written consent of the executive director. Additional fees may apply.

Committal Service: the third service according to the Order of Christian Funerals. This is typically conducted at the cemetery at or near the location of interment or entombment.

Chapel Service: a committal service conducted in a burial chapel.

Graveside Service: a committal service conducted at an open grave.

Roadside Service: a committal service conducted at the road near an open grave; typically scheduled to accommodate families with disabilities or families without pallbearers.

Complete Cemetery Service (CCS): a sales contract which includes applicable future cemetery labor and sales charges.

Rights

The rights transferred by a lot or crypt sales contract are the Right of Sepulture of human remains, and other ancillary privileges as specifically stated in the sales contract.

Catholic Cemeteries of the Archdiocese of St. Louis agree only to those items contained in writing in the contract as signed. No other conditions or terms are binding upon the Cemetery.

Crypts, lots and portions thereof may not be transferred by a private party to anyone other than the Cemetery, provided, however, that the Cemetery is not obligated to accept the same.

The Cemetery will refund the original purchase price, if possible, prorated for the portion returned.

A change of records fee will be deducted from the purchase price returned.

Occupied burial space or unused graves isolated by the burial of family members or a monument may not be returned. Such graves may be donated for charity burials.

The Archdiocese will always provide a grave and the burial service in cases of genuine need at the time of need as attested to by a parish priest or religious superior.

Sarcophagi, granite wall marker lawn crypts, mosaics and shared monuments which have been lettered cannot be returned.

The disinterment of the dead will only be allowed for the most pressing reasons upon written consent of the Archbishop of the Archdiocese of St. Louis or others acting in his stead.

Right of Sepulture: The right to authorize an interment is exercised at the lotholder's discretion. Those who inherit the Right do so on an equal basis with all those of the same class, as enumerated below.

The Cemetery will not become a party to family disputes. The Authorization to Inter must be supported by affidavit. All responsibility for the interment rests upon the person signing the Authorization.

Authorization to Inter

Except as limited in Number 7 above, the signatory by signing this authorization warrants that he/she has authority to do so and thereby holds the cemetery, its agents and employees harmless from any damages arising from an improper authorization. This shall include attorney fees incurred in defense of any lawsuit based on an improper authorization to inter.

Persons authorized to sign interment orders:

Original Lotholder. If deceased, then:

- Party to whom lot is willed by a specific devise. If not willed, then:
- Children, or descendants. If no Children, then:
- Father or Mother, Brothers or Sisters (an adopted child shares with equal capacity as a natural child) or their descendants. If all are deceased, then:
- Wife or Husband. If no Wife or Husband, then:
- Grandfather or Grandmother, or Uncles or Aunts.

If none of the above classes of persons remain, the personal representative of the estate of a deceased lotholder or his descendant as described above may sign.

Personal representative signing shall not be personally liable but shall be liable only in his or her capacity as personal representative and to the extent of the assets of the estate of the deceased lotholder or descendant as described above.

Person of collateral relationship to lotholder or his/her descendants as described above who has approval in writing (signature) of a person with authorization to order interments.

A husband or wife may be interred in the same lot where the spouse is buried (with the exception of graves donated for charity burials or for the Medical Examiner's Office), although he or she does not inherit the right to order other interments on the lot, unless it comes to such person by a specific devise in a will or descent as enumerated above.

After a period of 75 years since the last recorded activity on a burial site and due diligence on the part of Catholic Cemeteries, the Right of Sepulture reverts to the Cemetery with regards to the unused burial spaces. If persons with a legitimate claim present themselves after the graves have been used, their claim shall be settled by providing them with an equal number of burial spaces in an equivalent location to those that reverted to the Cemetery.

The Cemetery is not liable for the burial location on a lot. If the family is unclear or questions a burial location, the family is encouraged to make its choice at the Cemetery Office.

Funerals

All funerals, on reaching the Cemetery, come under the jurisdiction of the Cemetery Management per the Statutes of the State of Missouri. Parking, routing, traffic direction, graveside, roadside and chapel services and all other funeral and interment arrangements within the Cemetery boundaries are under the exclusive jurisdiction of the Cemetery Management.

Funeral directors are expected to attend all services with families until interment or entombment is completed.

Funerals taken graveside must have pallbearers, all other services must be scheduled chapel or roadside.

Outer burial containers, such as a concrete or steel box or vault, are not required by the Cemetery. In some sections, outer containers are not permitted. Concrete boxes are not permitted on an extra depth burial.

Office personnel will accept cremated remains only for those burials where there will be no family present. A funeral director will schedule the interment in all other situations and must accompany the family to the cemetery.

After a period of 40 years since the last recorded burial without an outer container, a reopening of the grave may be attempted. This must be done at the direction and with consent of all family members and only when the entire lot is fully covered under Endowed Care.

A Mass of Christian Burial will be permitted in a cemetery chapel only under extraordinary circumstances as approved by the Executive Director of Catholic Cemeteries.

In the event of an error in an interment or other matter:

- If the Cemetery erred, it reserves the right to correct its error at its cost with no further liability to any other party.
- If the error resulted from the order or action of a funeral director, monument dealer, or other party, the cost of rectifying the error and all other liability will be that of the one who caused the error, with no liability upon the part of the Cemetery.
- If the lotholder was in error, he bears the full responsibility with no liability upon the part of the Cemetery.
- If another person orders an erroneous interment through error or deceit, he must bear full responsibility with no liability upon the part of the cemetery to verify the justification of the claims made

General Cemetery Conditions

The grade of all lots, graves, sections, roads, fences or other features of the Cemetery shall be determined by the Cemetery and may be altered when deemed necessary for the common good of lot owners or visitors.

Aisles, walks, roads and other areas may be converted to burial ground as determined by the Cemetery.

Should any tree, shrub or planting on any lot become detrimental to the adjoining lots or passageways or dangerous to passersby, it shall be lawful for the Cemetery to remove the offending material at the expense of the lotholder.

Monuments or other structures that are dangerous or detrimental to persons in the Cemetery are to be repaired or removed at the expense of the lotholder.

Maintenance work not covered by Endowed Care will be done at the expense of the lotholder.

Charges for work done by the Cemetery at the request and expense of the lotholder must be prepaid.

Maintenance and repair of all existing memorial work, planting or other adornment on a lot shall be the sole responsibility of the lotholder and is not covered in the Endowed Care program.

Should all or any part of an inscription, memorial, effigy or other structure be deemed unfitting or incompatible with the Catholic character of the Cemetery, it shall be lawful for the Cemetery to prohibit its erection, or, if erected, to remove it upon receipt of orders by the proper Ecclesiastical Authority at the lotholder's expense.

Lotholders shall not allow an interment on their lot for a remuneration.

All workmen employed by others in the erection, installation, addition or other work on memorial work, vaults, planting, etc., are subject to the control and direction of the Cemetery Office. Any workman failing to comply with this rule will not be allowed to work in the Cemetery.

Vulgar or profane language will not be tolerated.

Shirts must be worn at all times.

Workmen must wear a hard hat when on the job as a safety requirement. Working without a hard hat is done at the worker's own risk.

Sanitary facilities, where provided, are for the use of workers and visitors. Make no nuisance.

Benches may be installed, by special permission, in public areas where they will not hamper cemetery operations.

A bench may be installed on a lot zoned for a monument in lieu of the monument.

All foundations for memorial work will be installed by cemetery personnel at specifications determined by the cemetery.

All memorials, flower containers, burial containers, decorations and other private property is placed on or in the burial space at the lotholder's risk with no liability to the Cemetery. The lot holder is responsible that all memorial work be properly installed and maintained.

Appropriate bronze vases and ceramic photographs provided by the Cemetery may be permanently affixed to memorials in sections determined by the Cemetery.

The gluing or taping of objects to crypt fronts is not permitted and will be removed by cemetery personnel. The crypt holder is responsible for the cleaning and/or replacing of the crypt front. Ornamentation supplied by others must have written permission from the cemetery and will be installed by the supplier entirely at the family's risk.

Bronze medallions, permanent decals and temporary decals are not permitted on crypt fronts.

No peddling or soliciting is permitted in the Cemetery at any time. Memorial dealers may bring prospects into the Cemetery to show them stonework, but they are not to approach visitors in the Cemetery.

No signs or notices are to be posted in the Cemetery without the express permission of the Cemetery Office.

The visiting and working hours will be determined by the Cemetery.

Lotholders and visitors are asked not to approach workmen in the Cemetery, kindly call at the office. Cemetery employees are not permitted to do work for lotholders.

After a new interment, please be patient while the grave is filled, seeded and the grass is established. This process may take six months or longer; if issues persist, kindly contact the Cemetery Office.

Lot Selections and Terms

The Cemetery has the right to require those selecting a lot or arranging for an interment to come in person to the Cemetery Office.

The Cemetery will not take any order given by telephone; all orders must be received through e-mail or fax. We will be happy to e-mail or fax a copy of the plat card to assist in selecting a grave site; however, cemetery personnel will not take photographs. The desired burial location is to be initialed, and the plat card electronically returned to the Cemetery office before the opening of the burial site. The fully completed and signed Lotholder's Authorization to Inter form must be presented at the Cemetery office in person or by e-mail or fax by noon prior to the day of interment with the original presented on the day of burial.

E-mail: burials@stlcathcem.org
Calvary Fax Number: 314.382.2785
Resurrection Fax Number: 314.352.0097

If a purchaser defaults in payment the Cemetery may cancel the contract and all unused Rights of Sepulture are forfeited. Any funds paid towards unused Rights of Sepulture and Endowment are subject to a maximum charge of \$300.00, plus any other costs incurred by the Cemetery. Any funds remaining shall be refunded upon request.

Graves may be opened for double burials when conditions permit.

There may be a maximum of two standard urns, no larger than 10" x 10" x 10", buried in one grave.

When cremated remains are interred in an urn vault, this shall constitute a full body burial. Thus, a maximum of two urn vault burials may be accommodated in a single grave.

Urn vaults will be interred in the center of the grave.

Urn vaults are not permitted for interment in a lawn crypt, crypt or niche.

There may be a maximum of two entombments in a lawn crypt: two adults; two standard urns no larger than 10" x 10" x 10" or one adult and one standard size urn.

In a single crypt, there may be a maximum of one flexible urn no larger than 10" x 10" x 10" entombed with a casket entombment. An additional lettering charge for the crypt front will be assessed.

In a tandem crypt, there may be a maximum of one flexible urn no larger than 10" x 10" x 10" entombed with two casket entombments. If only one casket entombment, there may be a maximum of two standard size urns. An additional lettering fee for the crypt front will be assessed.

In a single or tandem crypt with no casket entombment, there may be a maximum of three standard urns no larger than 10" x 10" x 10" entombed. An opening fee for each of the three entombments may be assessed. An additional lettering charge for the crypt front will be assessed. In a single or tandem crypt wherein an urn has been placed inside of an entombed casket, there may be a maximum of one flexible urn no larger than 10" x 10" x 10" entombed, provided there is room for additional lettering as determined by cemetery personnel. An additional lettering fee for the crypt front will be assessed.

Exceptions on a case-by-case basis may be authorized by the proper Cemetery Authority.

Before an interment may be made the interment space must be paid for in full and fully covered with Endowed Care.

One-half of the cost of a two-grave lot must be paid before an interment may be made.
One-third of the cost of a larger lot must be paid before an interment may be made.
A lawn crypt must be paid in full before an interment may be made.

A lot must be fully covered with Endowed Care before an old grave will be reopened.

Interment charges are due prior to the burial.

Any marker or monument foundation order will be accepted for approval at anytime. If the six month waiting period after an interment has not elapsed, the foundation order can be pre-approved. It must be resubmitted after the waiting period has elapsed at which time the foundation work will be scheduled.

For the burial of an infant, child, cremated remains, or on those lots with pre-poured concrete foundations, the foundation orders may be processed anytime. There is no six month wait.

Lettering, engraving and interment charges are not included in the purchase price, unless otherwise stated in the Lot Purchase contract. Foundation fees were included in the purchase price of all graves up to and including eight grave lots effective January 1, 2005.

The contribution to the endowment is to be added to the Cemetery's Endowed Care Fund whose annual income is to be used for the proportionate care and maintenance of the Cemetery's lawns, roads, and related property. Endowed Care does not provide for the maintenance of private property, such as monuments, markers, shrubbery, vases, etc.

Rules for Memorial Work

No memorial work of any kind, its installation, alteration, lettering or other activity may take place on a lot or crypt that is not fully covered with endowed care or if any fee or charge is outstanding on the lot or crypt.

The rules for memorial work of Catholic Cemeteries of the Archdiocese of St. Louis are designed for the benefit of all. We hope to make it easier to mark the graves of all buried here while maintaining the overall appearance of the Cemetery.

The Cemetery reserves the right at all times to prescribe the kind, design, size, symbolism, craftsmanship, quality and material of all memorials, inscriptions, plaques, monuments or markers placed in the Cemetery. All memorials are subject to approval by the Cemetery, with all exceptions to be confirmed in writing by the proper Cemetery Authority; these will be granted only under extraordinary circumstances.

General Memorial Rules

A permit must be obtained from the Cemetery Office for each piece of memorial work to be installed, removed, or altered in any manner other than lettering in the cemetery.

The permit will not be issued until the lot and foundation fees are paid for, the lot is fully covered with Endowed Care as determined by the Cemetery and the design is approved.

The permit must be re-approved upon submission of the stone for inspection prior to installation. Temporary markers, commonly supplied by funeral homes, are not permitted and all such kinds of temporary markers will be treated as decorations.

Written permission from the family must be received before any memorial work may be removed for any reason, with the exception of those memorials that are illicit and will be removed by the Cemetery.

Cremated remains are not permitted for burial in monuments or benches.

As these are Christian burial grounds, every ground memorial must incorporate a Christian symbol in its design.

All memorial work must conform to cemetery specifications. We advise families to check with the cemetery office regarding memorial rules before placing an order with the memorial dealer.

Exceptions will not be made after an order has been placed.

All memorial work must be done in a workmanlike manner. Carvings and inscriptions by hand, sandblasting or other method must be done in a skillful and artistic manner.

Lawn level markers are to be set even with the ground, not plumb or level.

All monuments or markers set above the surface of the ground must be set plumb and level. Monuments must be pinned to the base stone.

Monolithic monuments must be pinned to their foundation.

A drawing with all designs and inscriptions on the stone, including artwork, must be submitted to the Cemetery with the foundation order and a photo of the entire lot.

When setting a memorial in either Resurrection or Calvary Cemetery, provide the office with a copy of the foundation order. For all other cemeteries, fax the order to the Resurrection office 314.382.2785 so that our records may be updated.

Improperly set memorial work, or set without a Cemetery permit, will be removed and stored. Charges apply. We require that lotholders and monument dealers deal fairly and follow all pertinent cemetery rules.

The installation of a pre-need marker reserves a grave space. The original lotholder has this right.

On older, larger lots, however, pre-need markers will only be accepted for installation when:

- There is written consent of the lotholder heirs
- The lotholder heirs have also given written consent for the prepayment of future burial fees, and these fees have been paid in full
- The lot is fully covered under endowed care as determined by the Cemetery.

All memorial foundations will be installed under the direction of the Cemetery according to its specifications.

The Cemetery has the right to charge fees for memorial foundation permits. The standard foundation procedure and charge applies when replacing existing markers. It is the responsibility of the monument dealer to remove existing memorial work that is to be replaced.

The base of monuments must be rock pitched to at least 6" above the surface of the ground.

Freestanding marker sides must be rock pitched.

Monument Dealers

All OSHA and State regulations must be adhered to.

Memorial work is to be performed during regular working hours Monday through Friday.

Monument dealers may not at any time solicit business from visitors to the Cemetery; however, they may bring clients into the Cemetery to show them memorial work.

The Cemetery cannot accept memorials for safekeeping before installation. All memorials must be installed upon delivery to the Cemetery.

The Cemetery reserves the right to determine the location of a memorial on a lot.

The type and number of markers permitted on a particular lot will be set forth in the lot sales contract and/or section plot.

Memorial work will be set by approved independent contractors who work at the Cemetery's specifications and under the control of the Cemetery Office. See Rule 4, A and B, above. The job is to be done in a workmanlike manner.

No litter or debris is to remain after the memorial is installed and conditions returned as much as possible to what they were before installation.

Express permission must be obtained from the Cemetery before heavy equipment is brought into the Cemetery or a vehicle driven into a section.

Any damage to the lot, section or the Cemetery must be repaired at the expense of the contractor. Damage to the personal property of others must be reported to the Cemetery Office. The costs of repairs is the responsibility of the contractor.

The Cemetery disclaims all responsibility for damage or injury to memorial work although it will exercise all ordinary care to protect them. Normal wear and tear due to Cemetery operations is to be expected and causes no liability to the Cemetery.

In the event of an error on the part of the Cemetery it has no other liability than to correct its error at its expense. All other errors are the liability of those responsible.

The Cemetery will not accept foundation orders over telephone. Please e-mail or fax your instructions or present them in person to the Cemetery Office.

Lawn Level Markers in General

In the older sections of Resurrection, Ss. Peter and Paul, Mount Olive and Calvary Cemeteries only, existing raised markers must be in the same row to be duplicated. In the older sections of Sacred Heart, St. Charles Borromeo, St. Ferdinand and St. Peter Cemeteries, only lawn level markers will be allowed due to maintenance considerations.

Lots without monument privilege where memorial work has not been installed or where existing memorial work is to be removed by the monument dealer – only lawn level markers will be permitted.

Raised markers do not conform to modern cemetery design, increase the cost of maintenance and detract from the general appearance of the Cemetery.

All markers will be set at the head of the graves even with the ground, not plumb or level, and on any one lot shall be of the same material, size and design. The bottom shall be smooth and the sides of the markers will be rock pitched or smooth with a pencil round edge and of uniform thickness.

Lettering and decorations shall be incised into the stone, not projecting above or on the face of the stone. Granite edges are brittle. No object of any kind may be attached to a lawn level marker; etchings are permitted upon approval by the Cemetery Office.

Child or Infant Graves: One marker is permitted per grave space. Bronze markers shall be 11" to 18" by 6" x 9" and affixed to a 4" base. Granite markers shall be 11" to 18" X 10" x 4". In many areas, the maximum marker size is 12" x 6". Specifically in Sacred Heart Cemetery, Section 4, Lot 93, the marker size permitted is 12" x 6"; in Section 4, Lot 92, the marker size permitted is 12" x 10".

Single Grave: Only one marker is permitted of dimensions 24" X 12" x 4" or 24" X 16" X 4" centered at the head of the grave with the back edge of the marker on the base line of the grave space.

Two Grave Lots: One marker is permitted of dimensions 24" X 16" X 4" or 30" X 16" X 4" centered at the head of the two graves with the back edge of the marker on the base line at the head of the two graves.

Three Grave Lots: Only one marker is permitted whose maximum size shall be 42" X 16" X 6" centered at the head of the lot with the back edge of the marker on the base line at the head of the lot.

Four Grave Lots: The lot will be treated as two, two grave lots or if the four graves are in a single row, two stones may be used as noted above or a single stone 42" X 16" X 6" or 54" X 16" X 6" centered above graves 2 and 3 is permitted.

Six Grave Lots: Two markers are permitted of a maximum size of 42" x 16" X 6" centered with the top marker on the base line of the lot and the other bottom aligned with the head of the lower row of graves.

Larger Lots: In general the layout of markers will follow the principles above. No marker may be placed in the monument row. Other markers are to be at the head of the graves. All markers are to be of the same design and complimentary to the monument. Foot markers are only permitted to duplicate existing markers (See Lawn Level Markers in General, Rule 1).

Monument Lots:

Only those lots specifically designated in the section as a monument lot may have a freestanding memorial.

No marker is permitted on the graves in a monument row. Inscriptions for the interments in these graves should be placed on the base or die of the monument.

The back graves, nos. 1, 2 and 3, of a six grave lot may have a 42" X 16" X 6" lawn marker centered at the head of the three graves if a monument is not to be installed.

In some cases the front graves, nos. 4, 5 and 6, of a six grave lot may have an additional lawn level marker 42" X 16" X 6" centered on the lot, its front edge aligned with the head of the lower three graves.

Only one family monument will be allowed on a lot. In the older sections, any monument or monolith may not be duplicated in the same row. Only lawn level markers may be installed.

Monuments shall be centered on the back line of the lot unless specifically permitted otherwise by the contract terms.

The installation of stone vases on a monument is discouraged as they are fragile. The Cemetery is not liable for the condition of vases or any damage to them.

A letter signed by the purchaser is to be on file with the cemetery that full responsibility for the vase(s) is with the family.

If a stone vase is used it must have a drain or weep hole.

Monolithic monuments will be permitted but a special foundation with dowel pins is required.

All stonework and monuments joined to other stones must incorporate bronze dowels of at least 3/8" thickness and 6" long. Vertical joints must be epoxied and perfectly sealed. As much as possible vertical joints should be avoided and when used so fitted that the stones interlock as a mortise and tenon.

A lot that has a monument privilege, which has not as yet had a monument installed or where the monument is to be replaced, may have only one monument per lot which is to memorialize all those who are buried there.

A lot with an existing monument that will not accommodate the names of all those buried there and which has no head or foot stones may have only lawn level markers, following the cemeteries existing rules for such memorial work.

All monuments are to be at least 3' high. The base size should be no less than 30% of the back line of the lot or no more than 60% of the back line. It should be proportionate in height to the die and site location, i.e. slope of ground, and should be at least 6" rock pitched above the ground surface. The width of the base should be no less than 6" wide unless design consideration approved by the Cemetery would suggest otherwise. Other designs may be approved, if appropriate, upon submission of detail drawings. We do not attempt to dictate taste, but to protect the interest of other lot holders.

In the following sections, the maximum allowable monument base width is 12".

- Resurrection Cemetery, Section 41, Section 44 Lot 7-50, Section 49
- Calvary Cemetery, Section 33 Lots 253-345A
- Sacred Heart Cemetery, Section 5
- St. Ferdinand Cemetery, Section 20, Section 21
- The Cemetery of Our Lady, Section 2, Lots 1-32
- Holy Cross Cemetery, Section 3
- St. Vincent Cemetery, Section 1
- In Ste Philippine Cimetiery, Section 3, the maximum allowable monument base width is 14".
- For twelve grave monuments lots, the maximum allowable monument base width is 24".

Twelve grave monument lots: there may be only one monument on the back line, maximum length 12' (60%). No lawn level markers are permitted on Graves 1 thru 6. For the front row of graves, graves 7 thru 12, the family has a choice of one of these three options:

- 2 markers, one at the head center of Graves 7-8-9 and Graves 10-11-12: 54" x 16" x 6".
- 2 markers, one at the head center of Graves 7-8-9 and Graves 10-11-12: 42" x 16" x 6".
- 3 markers, one at the head center of Graves 7-8, Graves 9-10 and Graves 11-12: 30" x 16" x 4"

Inlays may be used only with consent of the Cemetery Management, but with no liability to the Cemetery for any damages whatsoever.

Ceramic photographs on upright or slant memorials do not conform to Cemetery practice, lend themselves to vandalism and to unfavorable comment. Express permission of the Cemetery Office must be obtained before they may be installed. The Cemetery shall not be liable in any instance for damage to inlaid (totally recessed) ceramic photographs or emblems or any material attached on upright or slant memorials.

A letter signed by the purchaser is to be on file with the cemetery that full responsibility for the inlay, emblem or photograph on the upright or slant memorial lies with the family. Shared Monuments are to be treated as family monuments in regards to lettering, photographs and decorations.

Lettering should be of design and size appropriate to the stone in question.

Lithochrome may be used in lettering. However, this is not a permanent coloration method and will only be guaranteed for five (5) years from the date of application with regards to Cemetery-owned memorials.

Lettering should be at least 1/2" deep.

Raised, shadowed and other types of lettering may be employed on monuments. As such lettering is fragile, its use is at the lot holder's risk.

Materials

Materials used in the manufacture of memorial work should be selected with concern for durability. Icy weather, the heat of the sun and effects of air pollution all contribute to the deterioration of stonework.

Granite is the most durable material and is recommended.

Hard, dense marble may be used, but is not recommended.

Only traditional bronze patina markers may be used, color is not permitted. No part of the marker is to be set above ground level, and the marker is not to exceed permissible dimensions. The cemetery is not responsible nor liable for damage or theft.

Other materials are not approved.

NB: Grouting must be either the monumental setting compound commonly used by the industry in St. Louis or an epoxy material. All joints are to have a perfect seal against moisture.

As of December 1, 1988 all upright markers are to be doweled to a pre-cast concrete base prior to setting on a sand foundation.

Conditions:

It is the responsibility of the lotholder that all memorial work be maintained in a solid, non-hazardous condition. Any damage resulting from a misalignment or loose condition of a memorial is the liability of the lotholder. Stones are moved by the natural action of frost and weather. The family should inspect them from time to time.

Rules for Decorations, Flowers and Planting

The following rules are designed to maintain the appearance of the Cemetery and to make your visits more pleasant.

Effective January 1, 2005 – No more than two decorations per grave. The Cemetery reserves the right to remove and discard any excess for the overall maintenance and appearance of the Cemetery.

The planting of shrubs and flowers is carefully planned for the general appearance of the Cemetery. The Cemetery plants and cares for most of the growing things in the sections. Planting is not permitted on private lots.

Natural cut flowers are suggested. Please do not bring glass, plastic, ceramic or sheet metal holders as they are hazardous for the workmen and visitors.

The Cemetery does not approve of permanent in-ground metal flower vases, nor will it accept any liability for their loss or damage under any circumstances. It is the responsibility of the lotholder to return the vases to their holder so that they will not damage the cemetery equipment. Due to the nature of bronze vases the cemetery is not liable for theft or damage under any circumstances whatsoever. Permanent in-ground metal flower vases were no longer permitted as of December 1, 1988.

Potted plants, votive lights, solar lights, eternal flames, balloons and other unsightly grave decorations are not appropriate in a Cemetery. Please be aware of the sensitivities of others when

decorating the grave of a loved one. Materials used should have a religious motif in keeping with the sacred nature of the cemetery.

Flowers and all grave and crypt decorations will be removed periodically by cemetery personnel. For the safety of both our visitors and employees, this includes items left on top of the lawn level markers.

Annual decoration removal schedules are provided in the cemetery office and are published on the Cemetery website. For each new year, ground decoration removal will begin at 7:30 a.m. on the 2nd Wednesday of each month, and continue on the following day (Thursday), February through November only. If a cemetery holiday falls within the decoration removal period, the removal is postponed one week. Mausoleum and columbarium decoration removal will begin at 7:30 a.m. on Wednesday of the last full week of March and October only and continue on the following day (Thursday).

A Christmas wreath or grave covering of natural materials is permitted on a lot beginning Thanksgiving Day.

Foam plastic packaging is not biologically degradable and is a soil pollutant that hampers the growth of grass and other plants. Please do not bring it into the cemetery.

The cemetery is not responsible for lost, damaged or stolen grave decorations. The removal of flowers, planting or other property without proper authorization is theft.

The quantity and disposition of funeral flowers on new graves is to be determined by the Cemetery. They will only remain for one weekend after the interment as they become faded and unsightly. Display in a heated parlor drastically shortens the life of cut flowers.

Planting material on a lot is not covered by Endowed Care and remains the responsibility of the lotholder.

All decorations on family monuments other than those in industry standard rust-proof cradles or in the monument vases will be removed as per the published decoration removal schedule. Cradles are not permitted on shared monuments.

Crosses of any type will be treated as decorations and removed per the normal decoration removal dates. They are not saved for retrieval. They are buried in a reverential and respectful manner with other religious items and American flags. The families must be responsible for the collection prior to removal days and replacement after the removal days are past.

Special Rules Regarding Floral Garden Lawn Crypts

This innovative idea combines a flower garden with a lawn crypt for two entombments, and a monument of your choice.

Families are encouraged to select low growing plants, seasonal or perennial, and maintain them throughout the years. When families no longer maintain the floral garden lawn crypts, the cemetery will install and maintain ground cover.

It is important not to encroach on the nearby crypts of others.

The monument may be installed at any time after the lawn crypt is paid for in full and may be a maximum height of 30", a maximum length of 30", monolithic in design of a width between 8" and 10". They must be pinned to the concrete foundation, as bases are not permitted.

REVISED APRIL 2021



A MINISTRY OF THE
ARCHDIOCESE OF ST. LOUIS

*We joyfully await the blessed hope, the appearance of the glory of
the great God and our savior Jesus Christ.*

— Titus 2:13

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Catholic Cemeteries of the Archdiocese of St. Louis